

**BOARD OF HOUSING AND COMMUNITY DEVELOPMENT
MEETING
July 21, 2008
Richmond, Virginia**

Members Present

Mr. Anthony Clatterbuck
Mr. Susan Dewey
Mr. Thomas Fleury
Mr. Brian Mullins
Ms. Nancy O'Brien
Ms. Carol Saulnier
Mr. Tip Strickland
Mr. Ed Whitmore

Members Absent

Ms. Betty Ann Davis
Mr. Richard Evans
Mr. Michael Reilly
Ms. Ellen Robertson
Mr. Rick Witt

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| Call to Order | Ms. Brian Mullins, Vice Chairman of the Board of Housing and Community Development, called the meeting of the Board to order. |
| Roll Call | The roll was called by Mr. Stephen Calhoun of the Department's Policy Office. Mr. Calhoun reported that a quorum was present. |
| Public Comment | There was no one requesting to address the Board, so the public comment session was closed. |
| Approval of Minutes | A motion was made to approve the minutes of the May 12, 2008 meeting of the Board. The motion was seconded and unanimously passed. |
| Recognition of Members | Mr. Mullins read the resolution of appreciation for two members of the Board who have completed their service on the Board - Mr. Dennis Mitchell and Mr. Eric Mays. A motion was made to approve the resolutions. The motion was seconded and unanimously passed. The resolutions and a plaque will be presented to each of these former Board members. |
| Board Election | Mr. Mullins announced that Board elections are held the first meeting of each fiscal year in accordance with Board's By-Laws. Mr. Mullins asked Mr. Bill Shelton, Director of the Department of Housing and Community Development and Secretary to the Board, to preside for the election of a Chairman. Mr. Mullins nominated Mr. Tom Fleury for chairman. The nomination was seconded by Mr. Ed Whitmore. Mr. Fleury was elected Chairman of the Board by acclamation. |

Mr. Fleury asked for nominations for Vice-Chairman of the Board. Mr. Anthony Clatterbuck nominated Mr. Mullins. Ms. Nancy O'Brien seconded the nomination. Mr. Mullins was elected Vice-Chairman of the Board by acclamation.

Report of the Housing
Committee

Ms. O'Brien, Chairman of the Housing Committee, reported on the morning meeting of the Committee. Ms. O'Brien reported that a overview of the proposed Private Activity Bond guidelines process was presented and that recommendations for the full Board on the guidelines will be made at a future date. A motion was made to request Department staff to continue the process of developing the Private Activity Bond guidelines for calendar years 2009 and beyond. The motion was seconded and unanimously passed. Ms. O'Brien reported that the committee received an update on the Consolidated Plan and the Annual Action Plan.

MacArthur Foundation
Grant

Ms. Shea Hollifield, Deputy Director of the Division of Housing, presented an overview of the Department's application for a MacArthur Foundation grant. The Department of Housing and Community Development in partnership with Virginia Community Capital, a statewide non-profit CDFI, and in collaboration with the Virginia Housing Development Agency, requests a total of \$3.6 million, in MacArthur Foundation funding to further the state's abilities to preserve affordable rental housing and develop a more robust state and local affordable housing preservation policy framework.

Code Update

Mr. Emory Rodgers, Deputy Director of the Division of Building and Fire Regulation, provided an update on Virginia Codes, the 2006 Code training, continuing education, the 2009 ICC codes and 2008 legislative letter requests. Letters to Senator Locke were prepared to provide the legislature updates on the issues of grading of lots and the use of non-combustible construction materials of certain buildings.

Mr. Rodgers reported that with the increased interest in energy conservation and the use of alternate energy sources, there has been a renewed interest in the installation of solar heating systems. The original 1978 law and subsequent regulations required DHCD to approve the applications from the local building officials. The law was subsequently amended to eliminate the application approval by DHCD. Proposed amendments to the Solar Energy Criteria for the Tax Exemption regulations were presented to the

Board. The amendments comport the regulation to current state statute and removes the reprinting of federal regulations within the state regulation. A motion was made to adopt the proposed amendments. The motion was seconded and unanimously approved.

VHDA Report

Ms. Susan Dewey, Executive Director of the Virginia Housing Development Authority reported on the process of putting together information for the end of the 2008 Fiscal Year. Ms. Dewey reported that VHDA has not experienced the same level of foreclosures other lenders have experienced. Ms. Dewey also provided a revenue update.

Virginia Fire Services
Board Report

Mr. Mullins reported on the June meeting of the Virginia Fire Services Board that was held in conjunction with the Fallen Fire Fighters Memorial. Mr. Mullins provided an update on ATL, driving simulators, burned trailers, and burned buildings. Mr. Mullins reported that Mr. Dennis Mitchell was elected as the new chairman of the Virginia Fire Service Board.

Report of the Director

Mr. Bill Shelton, Director of the Department of Housing and Community Development, provided an update on the Foreclosure Prevention Task Force and state revenue and budget issues. Mr. Shelton reported on a recent energy meeting, model public participation guidelines, a recent meeting of the Virginia Fire Chiefs Association on sprinklers in 1 and 2 family dwellings, and recent CDBG, ARC and Southern River grant announcements (handouts were provided to Board members). Mr. Bill Ernst of the Departments Policy Office provided an update on the work and meetings of the Virginia Housing Commission.

Unfinished Business

None

New Business

None

Board Matters

None

Future Meetings

The next meeting of the Board will be Monday, September 29, 2008.

Adjournment

Upon completion of all items on the agenda, the meeting was adjourned.